

INSTITUTE FOR CIVIC AND COMMUNITY ENGAGEMENT 1600 Holloway Ave. HSS 206 San Francisco, CA 94132-4027 Tel: 415/338-6419 Icce.sfsu.edu

PAID INTERNSHIP OPPORTUNITY: ENVIRONMENTAL ANALYST INTERN POSITION

Panorama Environmental, Inc., in collaboration with SF State's Institute for Civic & Community Engagement (ICCE) is looking for one graduate-level student intern to fill **the Environmental Analyst Intern** position to start their career at Panorama, learning the field while providing support to the Panorama Environmental team. Remote work opportunities are available; however, the candidate must be within the San Francisco Bay Area region, as in-person meetings will be required. **The graduate student intern will earn \$25 per hour for 20 hours per week.**

DESCRIPTION

Panorama Environmental, Inc. is a small, women-owned environmental consulting firm focused on environmental planning and permitting of development and natural resource management projects. For nearly 40 years our team of environmental planners and scientists have been assisting agency staff and private entities in defining baseline conditions, conducting environmental reviews under the California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA), obtaining permits, and providing compliance monitoring for projects such as renewable and traditional energy facilities; natural gas pipelines and underground gas storage; roads, bridges, and other public works; water infrastructure, including dams, pipelines, flood control and local development projects. Our projects have spanned the western U.S, Caribbean, East Africa, and South America.

RESPONSIBILITIES

The Panorama Environmental internship program provides exposure to the broad aspects of environmental consulting. Job duties will vary from day-to-day, depending on need, but could include

- Conducting administrative tasks essential to environmental consulting and supporting business operations through special projects
- Conducting research for CEQA and/or NEPA documents and for potential new projects
- Writing portions of CEQA and/or NEPA documents

- Visiting a project site to assist in construction monitoring to ensure compliance with environmental requirements and permit conditions
- Assisting in marketing, proposal, and social media efforts
- Participating in staff and project meetings and taking notes

SF STATE:

- Responsible to submit and track hours on the SF State Gateway platform (all hours will be confirmed with Panorama Environmental supervisor);
- Submit end-of-the semester reflection about internship experience.
- Note: the intern will be hired by ICCE through ORSP and placed with Panorama Environmental. All day-to-day tasks, onboarding, etc., will be provided by the Panorama Environmental internship supervisor.

EXPERIENCE AND QUALIFICATION REQUIREMENTS

Applicants must be <u>currently enrolled as a SF State graduate student</u> and in a master's program in environmental science or policy, biology, geology, or a similar physical or biological science;

- Currently have and maintain a GPA of 3.3 or higher;
- Demonstrated initiative and enthusiasm for the industry;
- Strong written and oral communication skills; and
- A great attitude with an eagerness to learn.
- Must be currently enrolled as a SF State graduate student

COMPENSATION & POSITION DETAILS

- \$25.00 per hour
- 20 hours per week from December 2024/January 2025- May 2025
- Expected start date: as soon as possible

TO APPLY

Submit your resume and cover letter (highlighting your relevant experience and demonstrating why you think you are the best applicant for this position via e-mail to ICCE's Executive Director, Jen Gasang, ilgasang@sfsu.edu by **5pm on Dec. 6, 2025.**

If invited to an interview, candidates will be contacted directly by Panorama Environmental.

We gratefully acknowledge Panorama Environmental Inc. their significant support in making this internship program possible.