



Welcome to Foodwise!

Get started

- Please fill out our <u>Volunteer Sign Up Form</u>, so we can have all of your contact info and details in our records.
- Sign up for our next Volunteer Orientation on TBD
- Fill out our <u>Foodwise Internship Agreement</u> and let your supervisor know about any paperwork required on your end

Who we are

Learn about our mission

- About Us
- History of Foodwise
- 2022-23 Impact Report

Learn about our programs

- Farmers Markets
- Food access
- Foodwise Kids
- Foodwise Teens

Learn about our events

- Summer Bash (photo album, photo album)
- Sunday Supper (photo album, photo album)

Learn about the team

• Meet the team here!

Help the Foodwise team get to know you better!

Write a couple sentences introducing yourself (about you, why you chose to intern at Foodwise, your goals, your interests) and email them to your supervisor. They will share it in an email to the staff.

Your time at Foodwise

Personal schedule

You'll be responsible for setting your personal schedule using Google Calendar. Make sure that if you're planning to be out of the office or if you're booked in a meeting or obligation that your calendar reflects that. Please use your assigned Google account.

Please track your hours in the timesheet that your supervisor will provide.

Weekly check-ins

We'll sit down once a week to check-in about tasks, projects, and to talk about what's ahead. Your supervisor will prepare an agenda for this meeting, but please come prepared with questions and updates.

Internship evaluation

- <u>Midpoint Evaluation:</u> Halfway through your internship, we'll meet to review your time spent with us so far and to discuss goals for the second half of your time at Foodwise.
- <u>End Evaluation:</u> On your last day, we'll meet to talk about what you've accomplished, what your experience was like, what's next for you, and how the internship can be improved for future interns.

Saturday Ferry Plaza Farmers Market

Volunteers support our Saturday Ferry Plaza Farmers Market by volunteering at the Info Booth and Veggie Valet station. If you're interested and available, you have the opportunity to volunteer and participate in the Saturday market.