Definitions

- **Existing List**: Sites that students have been placed within the last two semesters.
- **Approved Internship Site**: A site that has completed the University approval process and has an executed Learning Placement Site Agreement (LPSA). When approved sites are visible to the campus community on ULink.
- **New Learning Site**: Internship site that does not have an LPSA in place.
- **Learning Plan (LP)**: Outlines the learning and service objectives of the internship (signed by site supervisor, instructor, and student).
- **Learning Sites Excel Template**: Instructor/Internship Coordinator provides information on internship placement sites for each student to start the University RM approval process.
- **Acknowledgment of no LPSA form**: Signed by the student if their internship site is not approved before the start of internship. It is the student’s acknowledgement that they are voluntarily requesting to be placed in an unapproved site with no LPSA in place.