Register With SF State ULink

1. Navigate to https://sfstateulink.org. Click **Register As**. Then click **Student**.

2. Under “Student Sign up,” enter your email you most frequently use or you can sign up using social media.

3. Fill out your **basic info**, interested **causes**, and **skills** (Steps 1 – 3).

4. **Courses** – Search and select your **Academic Internship Course** name or course number.

5. **Additional Info** – Under Additional Info:
   a. Enter your **Student ID** number
   b. Read the **Learning Plan** instructions and click Accept/Decline
   c. Read the **Release of Liability** instructions and click Accept/Decline

6. **Agreements** – Under Agreements:
   a. You will receive a Learning Plan/Release of Liability pertaining to your course once you have been matched with your organization
   b. Enter your full name in the Signed By box

Click –

Congrats! You are officially registered in SF State’s community engagement database. Please wait 48 hours for ICCE to approve your registration to start accessing opportunities.

Search & Apply For Opportunities

1. Click “Search Opportunities” located in the left side Menu.

2. Under “Search Opportunities” enter any key word(s) that related to your volunteer interests. Click **Search**.

3. Click **VIEW** to the right of any opportunity for more information.

4. To apply to an opportunity, click **APPLY** to be taken to the application form. Enter the required information and click **Submit**.

Can’t Find An Opportunity?

1. If you have not done so already, go to your Dashboard and select “View Recommended Opportunities” from the side menu bar.

2. Click “Cannot Find What You’re Looking For?” to activate the popup window.

3. Under “Tell Us What You’re Looking For,” enter your contact information, course information, hours needed for this opportunity, and which type of opportunity you’re looking. In the description box, describe specific details of the opportunity you’re looking for and enter your desired start date of your placement. Click **Submit**.

If you have any questions, please contact Eunice Kim, Program Coordinator through email: eunicek@sfsu.edu or phone: (415)338-6419 for more information.